



Himachal Pradesh Subtropical Horticulture, Irrigation & Value Addition HPSHIVA - Department of Horticulture

Navbahar, Shimla-171002 (HP)

Project Implementation & Support Consultants (CS08)

Website : <https://hpshiva.hp.gov.in/>

Email : Pisccs08@gmail.com

EY

Ref No : _____

Date : 4-10-2024

Notice Inviting Quotation

Quotations are hereby invited by PISC - Project Implementation and Support Consultant (CS-08) on behalf of HPSHIVA – Himachal Pradesh Subtropical Horticulture, Irrigation & Value Addition project for the following requirement of Domain Registration, Microsoft email services and Cloud Services for Document Management System (DMS). Vendors are invited to quote the rates for the following services:

| S. No. | Item Description | QTY | Service Tenure |
|--------|---|---------|----------------|
| 1. | Domain Name Registration (HPSHIVA.IN) | 1 Nos. | 1 Year |
| 2. | Microsoft Email Services on HPSHIVA.IN Domain | 10 Nos. | 1 Year |
| 3. | AWS Cloud Services (EC2, My SQL and S3 Configuration) for Document Management System (DMS) 10 GB Space | 1 Nos. | 1 Year |

The quotations are to be submitted in the prescribed format provided as Annexure-A. The financial quotations need to be submitted with Vendor Information Sheet provided as Annexure-B, along with all the desired documents/certificates.

Important Dates

| S. No. | Event | Date & Time |
|--------|--|------------------------------------|
| 1 | Last date & time for submission of quotations | 10-10-2024 (Up to 11.00am only) |
| 2 | Submission of the password of quotation document | 10-10-2024 (2.00pm to 2.30pm) |
| 3 | Date & time for opening of quotations | 10-10-2024 (At 3.00 pm) |

Important Points to be Noted

1. The details are also available on the HPSHIVA website (<https://hpshiva.hp.gov.in/cms/en/tenders/>) and HPSHIVA notice board.
2. The vendors should submit the quotations through email on PISC email ID : pisccs08@gmail.com in terms of password protected document within the submission time lines.
3. The vendors will share the password of the protected pdf file on email between 2.00pm to 2.30pm. The quotations will be opened by 3.00pm.
4. No submissions will be considered after the submission timelines.

5. No submissions will be considered if the password is not shared on email during the specified timelines.
6. Vendors may contact MIS Expert PISC, HPSHIVA on pisccs08@gmail.com or pmuhpshiva@gmail.com for any related information.
7. Rate shall be given exclusive of all applicable taxes.
8. Applicable taxes, whatsoever, may be mentioned separately.
9. The services shall be started within 7 days' time from the placement of order.
10. Payment will be made within 30 days of start of the services.
11. The authority has the right to increase or decrease the number of user license in any category.
12. The authority has the right to cancel the procurement process at any point of time without assigning any reason thereof.
13. The quotation shall be valid for 30 days from the date of receipt of the quotation in this office.

For Ernst & Young LLP



Satya Mishra

Team Leader, PISC,
HPSHIVA – Department Of Horticulture
Navbahar, Shimla -2

Encl:

Annexure A Quotation Format
Annexure B Vendor Information Sheet

QUOTATION FORMAT

Annexure A

Name of Vendor : _____

| S. No. | Particulars | Units Required | Base Price Per Unit (In Rs.) | Applicable Taxes / Unit (In Rs.) | Validity Year(s) | Final Rate Per Unit (Inclusive of Applicable Taxes) (In Rs.) | Total Cost of Units Required (In Rs.) |
|---------------|---|-----------------------|-------------------------------------|---|-------------------------|---|--|
| a | b | c | d | e | f | g (d+e) | h(c xG) |
| 1 | Domain Name Registration (HPSHIVA.IN) | 1 Nos. | | | 1 Year | | |
| 2 | Microsoft Email Services on HPSHIVA.IN Domain | 10 Nos. | | | 1 Year | | |
| 3 | AWS Cloud Services (EC2, My SQL and S3 Configuration) for Document Management System, 10 GB Space | 1 Nos. | | | 1 Year | | |

Date:

**Signature & Stamp
of Vendor**



| Vendor Information Sheet | | |
|--------------------------|---|--|
| S. No. | Particular | |
| 1 | Name & Address of the Vendor | |
| 2 | Telephone No. | |
| 3 | Email Address | |
| 4 | Type of Firm (Individual/Partnership/Private Ltd.) | |
| 5 | Vendor Authorised Dealer Certificate | |
| 6 | GST Number of the Vendor | |
| 7 | PAN of the Vendor | |
| 8 | Authorised Contact Person | |
| 9 | Mobile Number of Contact Person | |
| 10 | E-mail ID of Contact Person | |

Date:

Signature & Stamp
of Vendor
